

## Mentoring Action Plan

A mentoring action plan is a quick and easy tool that provides a snapshot of short-term action items for long-term growth. Together with your mentor, build a mentoring action plan to help define skills for development and career advancement.

**What are the top 2-3 skills you want to develop?**

**How will these skills help in your current or desired career?**

**Are there any courses or industry leaders that can help in developing these skills?**

**How will you know when you have successfully enhanced a skill or competency?**

**What type of organizational knowledge do you need to develop?**

**Of all the ways you might develop, which are most feasible?**

**How will you apply your learning in your current position?**