

# MENTOR PENSACOLA

RESOURCE GUIDE

MENTORS  
WHAT TO EXPECT

- You will have received a **welcome email** on **October 7** with match details, contact information, and a request to hold October 28 for the after-hours Match & Mingle event.
- **Your mentee should be the first to reach out**, but if you have not heard from them by October 14, please say hello and let them know you are looking forward to meeting. Please share any scheduling restrictions you may have.
- **Mentor Pensacola runs from November 1, 2021, through October 31, 2022.** You and your mentee must meet at least one hour every month. This can be one 1-hour session, two 30-minute sessions, or more if your schedules allow.
- Your **mentee should initiate and confirm your first meetup** to take place no later than November 30, 2021.
- PYP Leadership will provide resources for engaging sessions, but please **feel free to make it your own**. The conversation should flow naturally and be designed to encourage growth as your mentee navigates their career path.
- A **quarterly feedback report** will be provided to evaluate your pairing, document your time together, and provide input about what's going well or could be improved.
- You should **provide homework or a takeaway for your mentee every month**. Examples include shadowing you at work, asking them to attend a public board meeting, encouraging them to find an opportunity for public speaking, having them listen to a podcast and be prepared to discuss it at your next meetup, or any task that will develop their professional skills in between sessions.

PYP Leadership is here to support you and your mentee – if you cannot meet the obligations to your mentee, please don't hesitate to contact us.